

Strensall with Towthorpe Parish Council

The Village Hall, Northfields, Strensall, YORK, YO32 5XN.

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Chairman Councillor Keith Marquis

NOTICE is hereby given that there will be a meeting of **The Parish Council on Tuesday 8th December 2015 at 7.15pm** at the Village Hall, Strensall for the purpose of transacting the business shown on the Agenda below. Members of the public and press are welcome to attend. Members of the Council are hereby summoned to attend.

AGENDA

1. To note apologies for absence and approve the reasons given –
2. To receive any Declarations of Interest under the Parish Council Code of Conduct or Members register of interests
3. To approve the Minutes of the Parish Council meeting of 10th November 2015 and endorse the approved Planning Committee minutes of 10th and 24th November
4. Public participation (members of the public please note the maximum time for this, in accordance with Standing Orders, is at the discretion of the Chairman and limited to 10 minutes; no person may speak more than once and for no more than 2 minutes. No verbal response will be given)
5. To receive information on ongoing issues and decide further action where necessary:
 - (a) to receive an update on playground issues and approve any necessary expenditure
 - (b) to receive an update from Cllr Plant on Footpath information
 - (c) to receive an update on the preparation of a Neighbourhood Plan and approve the terms of reference (appendix 1)
 - (d) to receive an update on road safety issues on Sheriff Hutton Road (appendix 4)
 - (e) To ensure salt bins are checked and refilled.
6. To receive a police report. (Appendix 2)
7. To receive a report from the Planning Committee Chairman and approve any recommendations:
8. (a) To approve the following invoices for payment:-

(i)	Clerk's salary	£	SO
(ii)	Talktalk mobile	£7.50	DD
(iii)	Rob Cartmell grass cutting	£580.00	
(iv)	Rob Cartmell cemetery maintenance	£985.00	
(v)	Mr A K Marquis computer repair	£50.00	
(vi)	Mr J Chapman litter pickers	£95.88	
(vii)	Ludus playgrounds	£21,000.00	
(viii)	Park Lane Services inspection fees	£60.00	
(ix)	ROSPA annual inspection fee	£213.60	

(b) Receipts

(i)	Reservation fees for Cemetery	£350.00
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(c) Account Balances:

Treasurers Account	£.32047.36
Cemetery Account	£8293.95
Contingency Account	£29075.24.+ £15,000 bond
Premium Account	£18360.93 + 10,000 bond

- (d) application for a grant from River Foss society to be deferred to January following the Finance Committee meeting

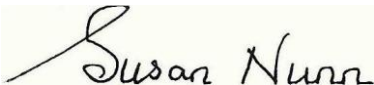
9. CORRESPONDENCE

1. Minerals and Waste Joint plan consultation NYCC
2. Anonymous letter of complaint on parking on West End opposite the entrance to Moorland Garth
3. Countryside Voice newsletter
4. Correspondence regarding The Firs, Strensall
5. Correspondence from CoYC regarding Double Taxation and Parish Charter

10. AGENDA ITEMS FOR JANUARY

1. Budgets and precept
2. Decisions on two applications for grant funding
3. Report on Annual Review of Parish Clerk

11. NEXT MEETING



The date of the next meeting is Tuesday 12th January 2016 at 7.15pm

PARISH CLERK

3rd December 2015

Appendix 1

Strensall with Towthorpe Neighbourhood Plan Steering Group Terms of Reference

1. Purpose of the Steering Group

Strensall with Towthorpe Parish Council is the qualifying body for the preparation of a Neighbourhood Plan for their civil parish area. The Parish Council has agreed to establish separate project management arrangements to facilitate the delivery of this plan-making function through a Neighbourhood Planning Steering Group.

The purpose of the Steering Group is to design and oversee a process that will result in the preparation of a Plan for approval in order to:

“Preserve and enhance the quality of life, environmental attributes, economic growth and characteristics of the neighbourhood through the empowerment of local people and communities”

The process will be:

- Inclusive: offering the opportunity to participate to everyone who lives or works in Strensall with Towthorpe,
- Comprehensive: identifying all the important aspects of life in Strensall with Towthorpe for which we need to plan for the sustainable future,
- Positive: bringing forward proposals which will improve the quality of life in Strensall with Towthorpe.

2. Tasks

The Steering Group will:

- Recommend an outline process in line with guidelines for producing the Neighbourhood Plan to the Parish Council for their approval,
- Promote the process of preparing the Plan to encourage participation and the submission of views and ideas, providing updates on the village website and in the newsletter,
- Organise meetings and appoint sub-groups as required,
- Assess existing evidence about the needs and aspirations of the village, advising and making recommendations to the Parish Council,
- Liaise with relevant organisations to secure their input in the process,
- Analyse the views, ideas and proposals received during the planning process, and use them to prepare a draft Plan to present to the Parish Council for their consideration,
- Provide progress reports to every meeting of the Parish Council, and
- Keep the Parish Council informed of ongoing budgetary requirements.

3. Membership

Members include the members of the Parish Council Neighbourhood Planning Working Party (currently 7), and up to seven other members. The group shall be considered quorate when one third of members are present. If less than three members are present, the meeting shall be adjourned.

Residents and any other relevant people may be appointed to the group. New members will be brought up to be speed by existing group members so as not to hinder progress.

6. Meetings

The Steering Group will meet regularly whenever appropriate and timed to report to the Parish Council monthly meetings. The agenda and associated papers will be despatched two clear days before the date of the meeting by e-mail or post.

The Steering Group will elect a Chairman and Vice Chairman from current members of the group and will consult with the Parish Council for the approval of those elected. If the

Chairman is not present, the Vice Chairman shall take the meeting. If neither is present, members will elect a Chairman for the meeting from those present.

If the meetings are not to be serviced by the Parish Clerk, then a secretary must be elected.

If members of the public would like to sit in on the meetings, they may do so, but any comments must be made through the Chairman. Notes will be taken to assist reporting to the Parish Council.

Decisions made by the group will be by consensus. Where a vote is required, each member will have one vote. A minimum of three members shall be present where matters are presented for decisions to be taken. A simple majority will be required to support any motion. The Chairman, or in their absence the Vice Chairman will have one casting vote.

All recommendations made by the *Steering* Group are subject to adoption by the Council, and no actions can be taken until that has happened.

5. Conduct

When undertaking the task of preparing the Neighbourhood Plan, the Steering Group will apply the following principles:

To ensure that the probity of the group and the plan is open and transparent, all members of the Steering Group must declare any personal interest that may be perceived as being relevant to any decisions or recommendations made by the group. This may include membership of an organisation, ownership of interest in land (directly or indirectly) or a business or indeed any other matter likely to be relevant to the work undertaken by the Steering Group.

Ensure that there is no discrimination in the plan making process and that it is an inclusive open and transparent process to all groups in the local community and those wishing to undertake development or be involved in the process in the community.

Members of the group will work together for the benefit of their community; treat other members of the group with dignity, courtesy and respect, allowing members to air their views without prejudice and interruption.

6. Financial Arrangements

All expenditure must be approved by the Parish Council.

Burglary	4
Theft	3
Damage	1
Drugs	1
Violence	6
TOTAL	15

As you can see there were a total of 15 crimes reported across the ward during November.

Burglary – A commercial premises on the A64 was broken into

- A commercial premises in Stockton on Forest was broken into and cash stolen
- A burglary occurred in Earswick where the property was entered, car keys taken and the vehicle was stolen from the driveway. Enquiries are ongoing.
- A shed in Strensall was entered and three cycles and some power tools were taken. Enquiries are ongoing

Theft – A theft from a commercial premises on the A64

- Theft of a set of number plates from a vehicle parked on the street at Earswick
- Theft of fencing from a farm in Stockton on the Forest

Damage – A window was smashed at a property in Strensall, possible offenders although enquiries still ongoing at this time

Drugs – A cannabis warning was issued to a male in Strensall following a vehicle stop and a small amount of cannabis found within

Violence – All relate to reports from Stockton Hall

The team will continue with an operation during December to try and reduce burglary, concentrating on improving home security and raising awareness amongst the public.

There have been no areas within the ward that have reported a large amount of ASB during November but the team are monitoring the area around the Village Hall in Strensall. Several youths have been spoken to in that area although there have been no offences disclosed and searches that have been carried out have proved to be negative with nothing found on any of the persons present.

Regards

Jimmy