

STRENSALL with TOWTHORPE PARISH COUNCIL

The Village Hall, Northfields, Strensall, YO32 5XW
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MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL
Held on Tuesday 13th October 2015 at 7.15pm at the Village Hall, Strensall

PRESENT

Cllrs Chambers (Chair) Plant, Baxter, Harvey-Walker, Hill, Fisher, Maher, Mattinson, Ogilvy, and Mrs J Smith

PCSO Hannon and 3 members of the public

1. APOLOGIES

Were received from Cllrs Marquis, Chapman and Ms Flannery together with Ward Cllr P Doughty

The Clerk reported that she had received a letter of resignation from Mrs Edwards

2. DECLARATIONS OF INTEREST

Cllr Plant declared a personal interest in item 9(a)

3. MINUTES

The minutes of the previous meeting had been circulated, Council approved these, authorising the Chairman to sign them as a correct record. Council also endorsed the planning committee minutes for 8th and 22nd September **Resolution 131015/01**

4. PUBLIC PARTICIPATION

Nobody wished to speak in this session

5. POLICE REPORT

As PCSO Hannon was in attendance and was needed in another part of the Ward this item was discussed first to allow any questions from Councillors before he had to leave.

The police report was noted and also the issue relating to the Village Hall and car park. People were urged to ring in any concerns so that these are recorded. The Police urged the reporting of any genuine incidents so that a correct picture and appropriate responses could be given

PCSO Hannon was thanked for his attendance and left the meeting

6. ONGOING ISSUES

- (a) **SCYSA** – A letter had been received rescinding the termination of the underlease as new Trustees had been accepted and the management would continue under new Trustees. The Clerk had confirmed that she would give any assistance required to the New Trustees whose names would be confirmed in the minutes
- (b) **Playgrounds** –The Clerk confirmed the completion of the football enclosure and that the children she had spoken to were thrilled with the structure which it is hoped would encourage smaller children to play up to 5 a side and

discourage the older children because of its size. A meeting of the Playground Working Group was needed to look at the provision of hedging and bushes required as soon as Cllr Chapman returned from holiday. *The Clerk to organise this for the end of October*

- (c) **Footpath Brochure** –Cllr Plant gave a short report on the slow progress of the booklet and the publication it was hoped to be available in the spring
- (d) **Neighbourhood Plan** – Cllr Chambers read an e-mail from Rebecca Harrison at CYC and it was agreed that the group needed to be proactive during the consultation period. It was agreed that meetings of the Working Group would be held directly after the planning only meetings on 4th Tuesday of each month and the planning meeting would commence at 6.30pm to accommodate this. *The Clerk to reply to RH to agree to accompany her on 9th November to insert posters in all PC notice boards* **Resolution 131015/02**
- (e) **Ward Team Meeting-** The Clerk had previously distributed the information given at this meeting and confirmed that two applications for funding had been sent, one for equipment required to maintain the open spaces and the other for the former Telephone Kiosk to install a defibrillator. It was hoped that more information would be available after the Ward meeting on Thursday evening
- (f) **Telephone Kiosk** – the keys had been obtained and Cllr Fisher was to power wash the inside of the kiosk. The Clerk asked if the Council would consider painting the outside as it may well be several months before a defibrillator decision is made. Cllr Mrs Smith confirmed that an application for Ward funding had been sent to CYC but it may be that any funding would be from 2016/17 budget. The members agreed that the kiosk did look in a poor condition and requested the Clerk to obtain a quote for removing the old paint before any painting could be done. Cllrs to advise the Clerk on any suitable contractor **Resolution 131015/03**
- (g) **Christmas Trees** -Cllr Maher updated members on the requirements for Christmas Trees and it was agreed to provide two 6ft trees to the Half Moon as they were to provide the lights. The School will purchase their tree as it was required before the end of November and the Parish Council would reimburse them. It was agreed that Cllr Maher would source the trees at the best price with delivery and also winter flowers for the tubs. An estimate cost of £650 maximum was approved **Resolution 131015/04**
- (h) **The Parish Charter** The Clerk had not received any comments from Councillors but felt there was some updating necessary. Cllr Marquis and the Clerk to liaise on a response.
- (i) **Allotments** - Cllr Chambers reported that the resident whose property backs onto the bottom allotment (which is hard to let as it is wet and shaded) would like to take it over and plant fruit trees on it. She also would like to fence it down one side. The City of York Council Allotments Officer had been

consulted and had no objections. The rental of this allotment was approved
Resolution 131015/05

- (j) **Autumn Newsletter** The members approved the draft with the amendment to remove Mrs Edwards from the list of Councillors,
- (k) **Councillor Vacancy** – The Clerk to speak to City of York Council and post vacancy notices in the notice boards

7. PLANNING REPORT

Cllr Chamber reported on the applications received, recommended responses and decisions from City of York Council. The Council approved the recommendations made by the Planning Committee **Resolution 131015/07**

8. FINANCE

- (a) The following invoices were approved for payment **Resolution 131015/08**

(i)	Clerk's salary	£	SO
(ii)	Talktalk mobile	£7.50	DD
(iii)	Rob Cartmell grass cutting	£591.00	
(iv)	Rob Cartmell cemetery maintenance	£425.00	
(v)	Neil Jackson Joinery	£87.50	
(vi)	Annual Grant to St Marys Church	£500.00	
(vii)	Annual contribution to Outreach	£400.00	
(viii)	Royal British Legion wreath	£50.00	
(ix)	Came & Co Insurance renewal	£1,423.75	
(x)	Playdale provision of replacement gate	£488.40	S106
(xi)	Bulbs etc for cemetery	£22.97	
(xii)	Mr J Chapman expenses	£45.63	
(xiii)	Staples	£29.56	DD
(xiv)	Village Hall hire	£326.75	
(xv)	Martins Skip Hire	£198.00	
(xvi)	Stoneplan	£27.90	

- (b) Receipts

Cemetery	£165.00
Precept	£18,000.00

- (c) Account Balances:

Treasurers Account	£20,560.96
Cemetery Account	£8,075.55
Contingency Account	£29,057.26 + 15,000 bond
Premium Account	£18,348.86 + 10,000 bond

- (d) The half yearly report from the internal auditor had been circulated together with the audit plan. The Audit plan for 2015/16 was approved. A vote of thanks was given to the Clerk for her diligent book-keeping
Resolution 131015/09

- (e) Cllr Chambers reported that, so far as this and almost all other York Parish Councils are concerned, with regard to S 106, it was business as before until formally notified differently.

9. CORRESPONDENCE

- (a) A letter from Mr Andrew Bolton of Heathfield, Lords Moor Lane had been received, together with supporting information to request permission to extend the block paving of his driveway onto part of the pathway that is presently in poor repair and under the tenancy of the Parish Council. Mr Bolton was present and answered questions from Councillors who viewed photographs and diagrams. The Parish Council approved the request **Resolution 131015/10**
- (b) A letter had been received from Transcore regarding the work done at Sevenoaks in Ox Carr Lane. Yorkshire Water were most apologetic and were willing to move the provision of services onto land not owned by the Parish Council and agreed that ignorance of the ownership was not a valid excuse. The Clerk had met a Director of Transcore on site to discuss matters. She had been asked if it were possible to acquire some of the verge from the Parish Council to increase the access and encourage better visibility and for two cars to be able to pass within the entrance way. An offer had been made from Transcore to obtain this part of the verge and provide a piece of play equipment in return. It was agreed in principle subject to the provision of a detailed plan. The Parish Council viewed each request as a separate item and this would in no way set a precedent for any other property **Resolution 131015/11**
- (c) A letter had been received from the Post Office regarding the re-siting of the Strensall Post office to Londis/Strensall Road Service Station and inviting comments. Residents can respond via the website or Sarah at the Library will assist
- (d) Foss Society Newsletters had been received and were distributed.

10 AGENDA ITEMS FOR NOVEMBER

- (a) Report on Ward meeting on 15th October
- (b) Freedom of Information Policy update
- (c) Organise the purchase and erection of Christmas trees
- (d) Cemetery
- (e) Traffic issues

There being no other business the meeting closed at 8.55pm. The next meeting to take place on Tuesday 10th November 2015 at 7.15pm

Signed.....10th November 2015