**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

**MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY 09th JULY 2024 AT 7.00 PM**

**Councillors Present:** Andrew Bolton Chris Chambers Graham Green Lawrence Mattinson Susan Nunn Daniel Pillai John Shirbon

**In Attendance:** Fiona Hill – Parish Clerk

**Public Present:** 1 – Alan Campbell May

1 City of York Councillor

1. **a) To receive apologies for absence given in advance of the meeting:** Tony Fisher1 **b) To consider the approval of reasons given for absence:** Resolved / Approved (Unanimous)
2. **To discuss the ordinary and casual vacancies** (Currently five)**:** Resolved / Alan Campbell May was co-opted onto the Parish Council (Unanimous)
3. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:**

Allotment path -Cllr Chambers

Memorial Garden – Cllr Nunn

1. **a) To approve the minutes of the Parish Council meeting of 11th June 2024:**

Resolved / Approved (Unanimous)

**b) To endorse the approved Planning Committee minutes of 28th May and 25th June 2024:** (The meeting on 11th June 2024 was cancelled)

Resolved / Endorsed (Unanimous)

1. **Public participation on any subject relating to the agenda:** None

**24/134 To receive matters raised by/with City of York Ward Councillors:** Cllr Fisher had advised that there are a number of road closures around the village. planned in the near future.

**24/135 To discuss and, if necessary, agree action on matters arising/ongoing issues:** a)North Yorkshire Police monthly reports – Cllrs noted the June 2024 receipt.

b) Strensall Memorial Garden - A memorial tree planting policy would be drafted for the next meeting. The Parish Council would chase up a response from Dave Meigh, CYC regarding the possible transfer of ownership and future care of the adjacent verge.

 c) Land adjacent Leyfield Close – proposed wildflower meadow The principle was agreed at a previous meeting, but the necessary work has proved too large to be done by Councillors and Volunteers. A quote was obtained from York Landscapes: Year One: September - Cut Grass, remove arisings, then scarify October – Sow Yellow Rattle and Wildfower Mix £600.00 plus VAT Year Two onwards: March/September – Cut grass and remove arisings £400.00 plus VAT Resolved / The rewilding scheme would be abandoned (Unanimous)

 d) Allotment Path Two quotes had been received – J Atkinson & Son £1565.00 plus VAT and Yorkshire Landscapes £1600.00 plus VAT Resolved / J Atkinson & Son was awarded the contract (Unanimous)

**24/136 To discuss and, if necessary, agree action, on matters raised since last meetings:**

1. Play Area Inspection Rota

An updated version is shown at the end of these minutes.

1. City of York Council – Street Lighting Upgrade Work – York Road Cllr Mattison had contacted Derek Grant, Highways Services Manager, City of York Council about the forthcoming works detailed on the sign. The information is shown at the end of these minutes.

**24/137 To discuss and, if necessary, agree action, on any correspondence received:** None

**24/138 To discuss matters raised by/with Parish Clerk/Responsible Financial Officer (RFO):** a) Bank reconciliation, income received, payments made to date: The Parish Clerk presented a bank reconciliation totaling £221776.13, along with the cash book and an income and expenditure report.

b) Payment Approval: None

c) Internal Controls Checks: To be conducted by Cllr Nunn and everything was found to be in order.

d) Yorkshire Local Councils Association: None

e) Monthly Report from Parish Office – Due to a small number of complaints, York Landscapes had been engaged to strim either side of the footpath from Moor Lane to Lords Moor Lane at a cost of £144.00 plus VAT

**24/139 To confirm the date of the next meeting as Tuesday 13th August 2024 @ 7.00 p.m.:** Resolved / Approved (Unanimous)

 **ROTA FOR Playground Equipment Inspections**

The inspection to be carried out by Parish Councillors is a Monthly Routine **Visual** Inspection. This looks at the equipment’s basic condition especially faults due to recent vandalism, breakages and general cleanliness of the play area.

Please pick up any litter and suitably dispose of the contents of the parish owned bins which City Council do not empty. Cemetery bin usually has space. Also rake the bark chips on Northfields.

**Issues to be looked at During Inspection**

|  |  |
| --- | --- |
| Gates | Vandalism |
| Seats | Signs |
| Cleanliness | Surfacing |
| Unauthorised and Antisocial Use | Security of Fixings (Visual) |
| Fences | Security of Timbers, Panels and Steelwork (Visual) |
| Litter Bins | No Sharp Edges  |
| Slide Surfaces Clear of Damage/Debris | Security of Ropes and Chains (Visual) |

**Report**

Each item of equipment is now numbered with a small metal plate. Please inform the Parish Clerk by e-mail of the date of your inspection with any issues found and also inform the next Councillor on the list. Photographs are often helpful together with the number for identification.

**Rota**

|  |  |
| --- | --- |
| **Councillor** | **Week**  |
| Andrew Bolton |  | 12-18 August | 30-06 October |  |
| Chris Chambers |  | 19-25 August | 07-13 October |  |
| Tony Fisher | 08-14 July | 26-01 September |  |  |
| Graham Green | 15-21 July | 02-08 September |  |  |
| Lawrence Mattinson | 22-28 July | 09-15 September |  |  |
| Daniel Pillai | 29-04 August | 16-22 September |  |  |
| John Shirbon | 05-11 August | 23-29 September |  |  |



**Text from emails between Parish Councillor Lawrence Mattinson and Derek Grant, CYC:**

Good afternoon, I am writing to you as a Parish Councillor for the area covered by the above works. Today I phoned the telephone number listed and was eventually put through to the highways department and spoke with ‘Harry’, who had no idea about these works and suggested I email yourselves to answer the questions I have. So that I may address the Parish Council on Tuesday 10th July would you kindly answer the following questions:-

1) Why are these works needed when York Road already has LED street lighting?

Previously the lights on York Rd had been converted to LED on existing SL columns in 2016 @ which was a city wide replacement program of @ 7000 units. The program at the time was based around certain wattages and lamp types for maximum energy savings to mirror the illumination levels on the street. This on a large scale replacement program is usually the approach in most authorities to avoid over complicating replacement programs that are realistically about energy and cost savings with LED technology.

This critical spine route through strensall was always historically under illuminated taking into account criteria such as amount of users which has increased over the years with expansion i.e. traffic, cyclists , pedestrians etc /types of users school children, bus route, railway crossing etc

2) What is the specification of the lighting being installed?

The columns are our standard specification from our SL policy but we are installing 8 metre (black powder coated) instead of 6 metre to meet the lighting levels deemed required on a route with as many conflict areas and complexity of users such as York Rd.

The LED lanterns will be of a slightly higher wattage than existing to help us meet the criteria required from an illumination level and as advised from the British Standard. They are all dark skies compliant designed to target the area of illumination only and at zero degrees tilt for no upward light.

LED lantern as per specification 1.1 based on permissable design Table 3 including 8mtr T+E Cable

VMXII.1.LB064.V1.L5L5.SE1.C7.X.T7.LRT76.YE.E12.W042 watts   (Dimmed to 70% Midnight to 6am) 42 0042 0000 100

<https://www.holophane.co.uk/products/view?code=VMXII>    The lanterns will be V1 model see link to website and are BLACK RAL 9005.

I have attached the lantern spec above but it is what we have been trying to standardise across CYC network as regards Model of lantern for quite a few years, so we have uniformity across the network. As regards wattage as above they are slightly more powerful than existing to make sure we are compliant on a route such as York rd but still only 42 watt. Previously they were 55 watt sox (old low pressure sodium orange type lamps)

As an example we have mirrored the same approach as York Rd/The Village Haxby when that was upgraded last year for exactly the same reasons.

3) What is the total cost of these works?

This is part of the wider scale capital funded concrete column replacement project, which has been underway for @ 6/7 years to rid the authority of concrete based manufactured street lighting columns.

These columns have been highlighted previously from a health and safety perspective as at risk of collapse or vulnerable to collapse as opposed to Steel columns.

Most authorities funding dependant are removing concrete columns as a priority.

@ £59k capital funding for lighting upgrade scheme.

|  |  |
| --- | --- |
| scheme  | Costs £ |
| York rd Strensall | 59,000 |

4) Who are the contractors that will be carrying out these works?

EON are undertaking this work on behalf of the authority but our internal street lighting electrician/ops are involved with the LED lantern installs at height

5) Who within CYC is the ‘responsible person’ for the control of these works and awarding the contract?

That is myself.

EON are under contract for @ 3 years (on current contract) and have possibly another 18 months to go. They undertake underground LV transfers on behalf of the authority on street lighting assets along with column install/removals.

6) Why was there not a consultation with the Parish Council or indeed the residents of York Road?

This was not consulted on specifically as a project as it is on the annual program which has been approved.

It predominantly is a continuation of the approach of previous years replacement programs across the city, to remove concrete columns whilst making illumination of the highway more compliant for its current uses under the same works program.