**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

**MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY 11th JUNE 2024 AT 7.00 PM**

**Councillors Present:** Andrew Bolton Chris Chambers Tony Fisher1 Graham Green Lawrence Mattinson Susan Nunn Daniel Pillai John Shirbon

**In Attendance:** Fiona Hill – Parish Clerk

**Public Present:** 2

1 City of York Councillor

1. **a) To receive apologies for absence given in advance of the meeting:**  None **b) To consider the approval of reasons given for absence:** N/A

**c) To discuss the long-term absence of Cllr C Tetley:**

The long-term absence agreed at the 12Dec23 meeting expired 11Jun24. The Parish Clerk had endeavoured to contact Cllr Tetley for any update, but had received no response.

Resolved / The Parish Council did not agree further long-term absence for Cllr Tetley (Unanimous)

1. **To discuss the ordinary and casual vacancies** (Currently five)**:** NTR
2. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:**

Allotment path -Cllr Chambers

Lords Moor Lane ditch – Cllr Bolton

1. **a) To approve the minutes of the Parish Council meeting of 14th May 2024:**

Resolved / Approved (Unanimous)

**b) To approve the minutes of the Annual Parish Council Meeting of 14th May 2024:**

Resolved / Approved (Unanimous)

**c) To endorse the approved Planning Committee minutes of 14th May 2024:**

(The minutes an 28th May 2024 had not yet been approved, as the planning committee meeting on 11th June 2024 was cancelled)

Resolved / Endorsed (Unanimous)

1. **Public participation on any subject relating to the agenda:** Speed Limit on Strensall/Sheriff Hutton Road – Cllr Fisher reported that this had been

previously asked and CYC had advised that the road did not qualify.

 Grass-Cutting near cemetery – Cllr Fisher would ask CYC if this could be done.

**24/134 To receive matters raised by/with City of York Ward Councillors:** Cllr Fisher reported that the grass had been cut, but not well, along York Road. He is strimming around the parish. CYC would be sending out letters this month regarding the charged for garden waste bins. He had reported to CYC and the Environment Agency the sewage discharging into the ditch adjacent to Pigotts.

**24/135 To discuss and, if necessary, agree action on matters arising/ongoing issues:** a)North Yorkshire Police monthly reports – Report not received. Cllr Fisher reported serious anti-social behavior issues in Haxby.

b) Strensall Memorial Garden - Cllrs agreed that the area was starting to look established, but more small trees would be planted and a sign would be erected. Cllr Shirbon had contacted City of York Council about the verge adjacent to this area, to discuss various options for its future care. The Parish Council would now approach CYC to obtain more information.

 c) Allotment Path: The Parish Council had received two quotes, but for the wrong footpath. One contractor had corrected their quote, but the other had not, so issue would be deferred.

d) Ditch along Lords Moor Lane - The Parish Council had obtained two quotes.

Resolved - The Parish Council accepted the quote of £1560.00 from York Landscapes for cleaning the ditch. The Parish Council would write to the affected properties. The Parish Council would like to arrange a site meeting before work commences and they would need a copy of their public liability insurance.

e) SCYSA – Grant Application:

Resolved – The Parish Council agreed a grant of £1200.00 (Unanimous)

f) Network Rail - Construction of two-platform railway station including footbridge, lift towers, staircases, car park, bus turning circle, cycle parking, new foot/cycle path to west of railway and Towthorpe Road and associated works @ Land Adjacent Rail Line At Towthorpe Road (24/00325/FULM)

The Planning Committee has this on the agenda for the next meeting (25Jun24) when a decision would be made about how to respond.

**24/136 To discuss and, if necessary, agree action, on matters raised since last meetings:**

1. Large Ash Tree, Wild Haven –

The Parish Council had received a number of emails about an Ash tree in Wild Haven and the residents concerns about it overhanging the garden. To date action has been resisted, as the Parish Council Tree Policy does not encourage tree works on trees not included on the tree risk assessment. However, in view of the issues with Ash Die Back, the size of this tree and the amount of overhang of the property, the Parish Clerk recommended the Parish Council should consider some work on the tree. Jackdaw Tree Services weas asked to conduct a site visit and had reported as follows – *“After visiting the site again the tree is heavily encroaching on the garden and covering well over 50% of it. I’d say by removing some off the lower limbs back to the main stem and reducing the upper crown this will solve the issues. I don’t believe this would unbalance the tree to much as the other aider had been stunted due to its woodland location. The cost of the above would be £400.00 + VAT”* Resolved – The Parish Council accepted this quotation (Unanimous).

**24/137 To discuss and, if necessary, agree action, on any correspondence received:** a) City of York Council – I of experimental 30MPH speed limit – Towthorpe Road, Strensall The Parish Council noted the content of the email dated 27 May 2024.

1. City of York – Bus Shelter Cleaning CYC had emailed to advise that they were in process of updating their bus shelter cleaning schedule and offered the option of adding Parish Council bus shelters onto the list. The bus shelters would be cleaned quarterly and the cost would be around £7.00 per shelter, which would be invoiced annually. Resolved / The Parish Council accepted this offer (Unanimous)

 c) Virgin Media – Ground works outside Beech House, Ox Carr Lane Resolved / The Parish Council would respond that it does not give permission for ground works on land it owns/manages. However, having visited the site, it does appear that access can be gained away from Parish Council land, but permission would have to be requested from City of York Council Highways.

**24/138 To discuss matters raised by/with Parish Clerk/Responsible Financial Officer (RFO):** a) Bank reconciliation, income received, payments made to date: The Parish Clerk presented a bank reconciliation totaling £223420.75, along with the cash book and an income and expenditure report.

b) Payment Approval: None

c) Internal Controls Checks: To be conducted by Cllr Fisher and going forward, will be conducted by Cllrs during meetings.

d) Yorkshire Local Councils Association: *“We are pleased to provide this fortnight’s White Rose Bulletin via our website. This is our new way of working and we will produce the next White Rose Bulletin on the 21 June.*

*If you wish to print a copy of the Bulletin, please right click on the page and choose “print”.  You will be able to print the White Rose Bulletin as a PDF document.*

*There will be no production of the White Rose Bulletin from July, instead we will be adding NEWS articles to our website on the* [*NEWS*](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.yorkshirelca.gov.uk%2Fnews%2F&data=05%7C02%7C%7C7235e177a4dd4d7322b808dc86f1f2c9%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638533620940408413%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=a2qNJRdJG64tmFOefNElhvHftn7TRU6JGRsnsNi2sks%3D&reserved=0) *page, these will be added as and when new articles come in to us.  An email will be circulated to all members each Friday with a list of the articles that have been added to the website during the week along with the latest training bulletin.*

*The new website is set up so that information that we would ordinarily provide in the White Rose Bulletin can be accessed quickly and easily, on the website, through News, Guidance and Resources and Training and Events pages.*

*Please take a look at the training and events* [*page*](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.yorkshirelca.gov.uk%2Ftraining-and-events%2F&data=05%7C02%7C%7C7235e177a4dd4d7322b808dc86f1f2c9%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638533620940413795%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=gVOTRBdIdjPGyt8Y6%2BvwOkYZ6vdwDlcattQ9VHqK1Q0%3D&reserved=0) *– we often have new webinar training sessions on offer and this month there are two free webinar sessions provided by CloudyIT on Microsoft 365. We will also be holding the free Chairs Discussion Forum on the 26 June and a webinar on Code of Conduct for Councillors on the 27 June (that is chargeable).  As we are holding Branch meetings in June and the beginning of July the training offer is reduced, but there are plenty to take a look at between July – September”.*

e) Policy Adoption: - Financial Regulations 2024 – Resolved / Adopted (Unanimous) – Recording at Meetings policy - Resolved / Adopted (Unanimous)

f) Monthly Report from Parish Office - Nothing to report

**24/139 To confirm the date of the next meeting as Tuesday 09th July 2024 @ 7.00 p.m.:** Resolved / Approved (Unanimous)