



STRENSALL WITH TOWTHORPE PARISH COUNCIL

The Village Hall, Northfields, Strensall, York YO325XW
e-mail: strensalltowthorpePC@outlook.com
phone: 01904 491569
Chairman : Mr A H Fisher

MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY 08th SEPTEMBER 2026 AT 7.00 PM

Councillors Present:

Antony Bodle	Thomas Carmicheal
Chris Chambers	Anthony Drake
Tony Fisher ¹	Sarah Glynn
Graham Green	Simon Hide
Alan May	Lawrence Mattinson
Daniel Pillai	

In Attendance: Fiona Hill – Parish Clerk

Public Present: 1

¹ City of York Councillor

The Chairman asked that a minute's silence be observed in recognition of the recent death of John Shirbon

27/1 a) To receive apologies for absence given in advance of the meeting:

Andrew Bolton

b) To consider the approval of reasons given for absence:

Resolved / Approved (Unanimous)

27/2 To discuss the casual vacancy: The are currently two vacancies

27/3 To receive any declarations of interest under the Parish Council Code of Conduct or Members register of interests:

Cllr Fisher – Grant application – Was Chairman of club for 15 years, but has had no contact for 6 years

27/4 a) To approve the minutes of the Parish Council meeting of 11th August 2026:

Resolved / Approved (Unanimous)

b) To endorse the approved Planning Committee minutes of 11th August 2026:

(Meeting on 25th August 2026 was cancelled):

Resolved / Endorsed (Unanimous)

27/5 Public participation on any subject relating to the agenda: None

27/6 To receive matters raised by/with City of York Ward Councillors:

Cllr Fisher gave an update on library funding and the overspend on the railway station gateway development.

Approved Chairman Date.....

27/7 To discuss and, if necessary, agree action on matters arising/ongoing issues:

a) North Yorkshire Police monthly reports – August 2026 report received
Cllrs noted receipt of the information from City of York Council, which is subject to a consultation between 10 September 2026 and 08 October 2026.

The Parish Council had been contacted by two parishioners about fencing/signage on land along the riverside walk to which the Parish Council had responded –

“The land is privately owned and there is currently no public right of way across.

However, the Planning Inspector recently recommended there should be a right of way, pending her final decision.

At this point changes will be required, the fence can remain, but the gate must be unlocked or have a style to allow public access”.

27/8 To discuss and, if necessary, agree action, on matters raised since last meetings:

a) Sheriff Hutton Bridge Cricket Club – Grant request
Resolved / A grant would not be given and the club would be encouraged to approach Sheriff Hutton Parish Council (Nine votes in favour, 2 abstentions)

27/9 To invite Councillors to join committees (additional to those appointed at APCM):

Cllr Bodle would join the planning committee.
Cllr Glynn would join the Finance, play area and trees, allotments & open spaces committees.
The APCM minutes, which include the TORs would be recirculated.

27/10 To discuss matters raised by/with Parish Clerk/Responsible Financial Officer (RFO):

a) Financial Management - Bank reconciliation, receipts and payments to date

Approved Chairman

Date.....

Strensall with Towthorpe Parish Council					
Bank Reconciliation as at 31 August 2026					
Balance b/f 01 April 2026					193634.10
Add receipts					49486.32
					243120.42
Less payments					26419.41
Balance c/f To Date					216701.01
Balance at bank and in hand:				A/c No	
Skipton Building Society	80000.00				
Treasurers	7646.84			11104098	
Contingency	68436.21			93981827	
Premium	21174.88			22422018	
Cemetery	14443.08			03839958	
Premium Bonds	10000.00			30712310	
Contingency Bonds	15000.00			90712515	
	216701.01				
Unpresented items:					
Ref	Amount				
	0.00	0.00			216701.01
Made Up of:					
Ring-fenced Funds:					
	I.T. Equipment/Transparency	6000.00			
	Play Areas	13500.00			
	War Memorial	5220.00			
	Cemetery	4000.00			28720.00
Ear-Marked Funds:					
	Election Costs	20000.00			
	Cemetery Maintenance	10000.00			
	Footpath Maintenance	10000.00			
	Comm Memorial Garden	5000.00			
	Tree Works	28734.00			
	Grants	5383.04			
	Play Area Maintenance	44855.04			123972.08
General Reserve:					64008.93
Good Practice = Precept x up to 1.5 =		81000			-16991

Approved Chairman

Date.....

b) Financial Management – Budget 2027/2028

Strensall with Towthorpe Parish Council									
Income and Expenditure Account Year Ending 31 March 2027									
Actual 2025-2026			Actual To Date 2026-2027	Budget 2026-2027		Diff	Draft Budget 2027-2028	See Ringfenced Earmarked	
	Income								
54000.00	Precept		27000.00	54000.00			54000.00		
150.00	Asset Sale		0.00						
0.00	Double Taxation		17293.62						
	Ward Funding								
2049.13	Interest		637.26						
337.50	Allotment Rents		30.00						
5235.00	Cemetery		2215.00						
11821.29	VAT Refunds		2310.44						
30.00	Miscellaneous		0.00						
73622.92	Total Income		49486.32	54000.00			54000.00		
	Expenditure								
16920.31	Clerks Salary	Code 100	7817.64	15500.00	To allow for annual pay award	7682.36	16000.00	500.00	To allow for annual pay award
883.29	Telephone/Broadband	Code 101	527.23	900.00	To correct previous under budget	372.77	900.00		
622.00	Office expenses	Code 102	998.19	500.00		-498.19	1000.00	500.00	To correct previous under budget
548.24	Handyman Services	Code 103	212.50			-212.50	1000.00	1000.00	To over new contractor costs
	Councillors expenses	Code 104			Now Part of Office Expenses				
565.00	Audit	Code 105	125.00	1000.00		875.00	1000.00		
3039.48	Insurance	Code 106	0.00	3200.00	To allow for premium increase	3200.00	3200.00		
60.00	Bank fees	Code 107	0.80	150.00		149.20	150.00		
1425.00	Village Hall hire	Code 108	912.50	2500.00		1587.50	2500.00		
50.00	Royal British Legion	Code 109	0.00	50.00		50.00	50.00		
100.30	Training fees	Code 110	0.00	150.00	To allow for additional training	150.00	150.00		
70.00	Leases	Code 111	10.00	100.00		90.00	100.00		
0.00	Computer/Projection	Code 113			See Ring-Fenced				
	NP	Code 114							
1026.00	YLCA	Code 201	1154.00	1050.00	To allow for subscription increase	-104.00	1100.00	50.00	To allow for subscription increase
60.00	CPRE	Code 202	0.00	40.00		40.00	40.00		
	Outreach	Code 203							
33.00	River Foss	Code 204	0.00	30.00		30.00	30.00		
47.00	ICO	Code 205	47.00	50.00	To allow for subscription increase	3.00	50.00		
135.00	Defibrillator	Code 301	135.00	250.00		115.00	250.00		
9284.94	Grass Cutting	Code 302	2033.32	16000.00	To allow for requete increases	13966.68	16000.00		
	Christmas Trees	Code 303							
348.90	Floral Displays	Code 304	199.09	500.00	To correct previous over budget	300.91	500.00		
	Carnival	Code 305	316.80						
9870.00	Open Spaces	Code 306	2656.66	8000.00	To correct previous under budget	5343.34	3000.00		
19810.96	Play Equipment	Code 307	0.00	10000.00	See Ring-Fenced / Ear-Marked	10000.00	1000.00		
300.00	War Memorial/Remembrance	Code 308	0.00		See Ring-Fenced				
8860.00	Tree Work	Code 309	2890.00	5000.00	See Ear-Marked	2110.00	3000.00		
	Litter Bins	Code 401							
	Dog Bins	Code 402							
	Notice Boards	Code 403		1000.00		1000.00	1000.00		
	Seats/benches	Code 404							
	Salt bins/salt	Code 405							
	Bus shelter	Code 406	629.92						
	Community Speedwatch	Code 408							
1716.80	Grants	Code 409	3475.00	5000.00	See Ear-Marked	1525.00	1000.00		
2233.81	Cemetery	Code 410	242.26	5000.00		4757.74			
	S106								
	S137								
10498.28	VAT To Reclaim		2036.50						
88508.31	Total Expenditure		26419.41	75970.00			53020.00		
-14885.39	Surplus/(Deficit)		23066.91	-21970.00			980.00		
			23066.91						
			0.00						

The first draft is based on using ringfenced/ear-marked funding, to avoid and increase in the precept, as the general reserve is about 1.5 times the precept. However, this must be managed carefully, by regular mid-year budget/actual comparisons, so any unexpected expenditure could be managed as appropriate.

c) Financial Management – Payment Approval – None

d) Financial Management – Internal Controls – Next meeting

Approved

Chairman

Date.....

e) Financial Management – Policy Review – Nothing to report

f) Financial Management – Website

Appletree are now able to update the website to be Gov.UK at a cost of £160.00 plus VAT, so the Parish Council would not proceed with obtaining quotes for a new website. The Parish Council would work on improving the accessibility, by ensuring all documents uploaded are PDF not work.

g) Financial Management – Yorkshire Local Councils Association – Nothing to report

h) Monthly Report from Parish Office – There had been an issue with allotment holders parking/obstructing residents on Northfields. After emailing all tenants, the issues appears to have been resolved.

27/10 To confirm the date of the next meeting as Tuesday 13th September 2026 at 7.00 p.m.
Resolved / Approved (Unanimous)

Approved Chairman

Date.....